**UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER**

**VACANT POSITION FORM**

**College** **Position #**

**Department**

**Replacing Whom**

**Desired Hire Date**

**Position Description and DRAFT of Advertisement must be emailed to the Institutional Equity Office for review and approval – EMAIL:** [**Jenny-Allen@ouhsc.edu**](mailto:Jenny-Allen@ouhsc.edu)**.**

**ACADEMIC OFFICER**

**FACULTY**

Rank

\_\_\_\_Tenured \_\_\_\_Tenure Eligible \_\_\_\_Consecutive Term \_\_\_\_Limited Term (PT/FT)

**SEARCH COMMITTEE Search Firm (if applicable)**

**Chair**

**Members**

**Secretary**

**COMMENTS**

**SIGNATURE(S)**

Department Chair Date Dean Date.